

SHANTI INSTITUTE OF MEDICAL AND HIGHER STUDIES
SHANTI AYURVEDIC MEDICAL COLLEGE & HOSPITAL
MAJHAULI, BALLIA



Annexure-iii

A. TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
FIRST PROFESSIONAL B.A.M.S.
(18 MONTHS)

Sl.No.	DATE/PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of October	Course Commencement
2.	15 working Days	Induction Programme & Transitional Curriculum
3.	Fourth Week of March	First Internal Assessment
4.	Three weeks in May	Summer Vacation
5.	Fourth Week of September	Second Internal Assessment
6.	First & Second week of February	Preparatory holidays
7.	Third Week of February onwards	University Examination
8.	<i>First Working Day of April</i>	<i>Commencement of Second Prof. B.A.M.S.</i>
<p>NOTE.-</p> <ol style="list-style-type: none"> Universities/Institutions/Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. Institutions/Colleges established in Extreme Weather Conditions may adjust the vacation as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered. 		

B. TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
SECOND PROFESSIONAL B.A.M.S.
(18 MONTHS)

Sl.No.	DATE/PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of April	Course Commencement
2.	Fourth Week of September	First Internal Assessment
3.	Fourth Week of March	Second Internal Assessment
4.	Three weeks in May	Summer Vacation
5.	First & Second week of August	Preparatory Holidays
6.	Third Week of August onwards	University Examination
7.	<i>First Working Day of October</i>	<i>Commencement of Third Prof. B.A.M.S.</i>
<p>NOTE.-</p> <ol style="list-style-type: none"> Universities/Institutions/Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. Institutions/Colleges established in Extreme Weather Conditions may adjust the vacation as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered. 		

C. TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
THIRD PROFESSIONAL B.A.M.S.
(18 MONTHS)

Sl. No.	DATE/PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of October	Course Commencement
2.	Fourth Week of March	First Internal Assessment
3.	Three weeks in May	Summer Vacation
4.	Fourth Week of September	Second Internal Assessment
5.	First & Second week of February	Preparatory holidays
6.	Third Week of February onwards	University Examination
7.	<i>First Working Day of April</i>	<i>Commencement of Internship</i>
<p>NOTE.-</p> <p>1. Universities/Institutions/Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites.</p> <p>2. Institutions/Colleges established in Extreme Weather Conditions may adjust the vacation as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered.</p>		

Annexure-iv

GUIDELINES FOR ATTENDANCE MAINTENANCE
(THEORY/PRACTICAL/CLINICAL/NON-LECTURE HOURS)

Institutes, Colleges offering education in various courses in Indian System of Medicine are recommended to maintain online attendance system. However, in case physical registers are being maintained for recording attendance of various teaching/training activities, the following guidelines are to be followed:

- (1) Attendance is to be marked in cumulative numbering fashion.
 - (a) In case presence is to be marked as 1, 2, 3, 4, 5, 6.....so on;
 - (b) In case of absence, it must be marked as 'A' ;
 - (c) Example: P PPP A P P AA P P P.... may be marked as (1, 2, 3, 4, A, 5, 6, A, A, 7, 8, 9...).
- (2) Avoid strictly marking 'P' for presence.
- (3) Separate register for Theory and practical/clinical/non-lecture activities are to be maintained.
- (4) At the end of term or course or part of syllabus, the last number to be taken as total attendance.
- (5) The total attendance after students signature to be certified by respective HOD followed by approval by Principal.
- (6) In case of multiple terms, at the end of course all term attendance is to be summarised and percentage is to be calculated separately for theory and practical including clinicals & non-lecture hours.

[Note : *If any discrepancy is found between Hindi and English version, the English version will be treated as final.]